Santa Rosa County Building Inspection Department

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Local Product Approval Guidelines

What is required for local approval?

A completed "Application for Local Product Approval" must be submitted to the local jurisdiction (See Attachment 1), along with the following required product information:

1. Product Name and model number (if any).
2. Name, address, reports, and report numbers of the applicable entities:
   a. Testing entity
   b. Evaluation entity
   c. Certification entity
3. List of the code sections and reference standards with which the product complies.
4. List of limitations on the product's compliance and use.
5. Installation instructions for the product.
6. Fee for product approval ($300.00)

What products are covered?

The covered products are those that affect the structural integrity of buildings during hurricanes. They are:

Windows
Skylights
Exterior Doors
Shutters
Roofing
Panel Walls
Structural Components
New and innovative building envelope products

Products without Statewide approval have four different options for local approval.

1. **Products submitted with a certification mark or listing**.
   This category requires documentation showing the following information:
   ➢ A certification mark or a listing from an approved certification agency.
   ➢ A certification that the product complies with the standards adopted by the Code.
   This category does not require any evaluation or test reports, or proof of an audited quality assurance program.

2. **Products submitted with test reports**.
   This category requires documentation showing the following information:
   ➢ A product test report from an approved testing lab showing which products are covered by the report.
   ➢ Verifiable documentation that the product complies with the Code.
   ➢ Proof that the product is manufactured under an audited quality assurance program.

3. **Products submitted with an evaluation report from an Evaluation Entity.**
   This category requires documentation showing the following information:
   ➢ A product evaluation report from an approved evaluation entity, based on testing or comparative rational analysis, or a combination of both.
   ➢ The report indicates that the product is in compliance with the intent of the Code, or equivalent to that required by the Code.
   ➢ Proof that the product is manufactured under an audited quality assurance program.

4. **Products submitted with an evaluation report from a Florida Registered Architect or Engineer.**
   This category requires documentation showing the following information:
   ➢ A signed and sealed product evaluation report based on testing or comparative rational analysis, or a combination of both.
   ➢ The report indicates that the product is in compliance with the intent of the Code, or equivalent to that required by the Code.
   ➢ Proof that the product is manufactured under an audited quality assurance program.

   The above reviews of the documentation is only to verify the following:
   ➢ It is a report in good standing (not rescinded, suspended or revoked).
   ➢ That the entity that evaluated the product is independent of the manufacturer and properly accredited/approved.
   ➢ That the standard the product is evaluated to is correct and that there is a statement of compliance with the standard in the report.
   ➢ The idea is to verify competent proof of compliance with the Code, making sure the product is being used consistent with the limitations of use established by the evaluation.

For further information please visit www.floridabuilding.org